

T S FOODS LTD.

JOB DESCRIPTION

Job Title: **Production Operative (Full Time 36.25 hrs per week). *Part-Time Hours may be considered.***

Reporting To: **Production Supervisors**

Hourly Rate: **£11.44 per hour (Over 21)**

Hours Of Work: **Monday - Friday**

Key Responsibilities: **Assist in the preparation, production and packing of chilled and frozen food products.**

Key Tasks and Duties:

- Prepare raw materials to Company specification as part of the Preparation department team.
- Work as part of the Production team in value adding raw materials into finished product.
- Pack finished product into inner and outer cases.
- If you are on the list of approved operators, complete quality control systems records as directed by supervisors
- Before using any company equipment or machinery ensure you have been provided with relevant training.
- Check that such equipment and machinery is in full working order and report any defects to supervisors immediately.
- Maintain high standard of personal hygiene, as appropriate for the food industry.
- Wear protective clothing as appropriate to comply with Company Policy.
- Keep work area clean and tidy.
- Assist with cleaning duties when required.
- Any other duties as directed by Supervisors or Production Manager.

The job description may need to be reviewed in the light of any new developments as the role progresses.

It should not be regarded as restrictive or definitive but acts as a broad guide to the demands of the post

General:

- Comply with site Health and Safety requirements.
- Observe all Company Procedures at all times.
- Have a flexible and positive approach to the role.

TS FOODS LTD PERSONAL SPECIFICATION

Job Title: **Production Operative**

Criteria	Essential	Desirable
Qualifications/ Attainments	• Good standard of general education	• GCSE (or equivalent) in Maths and English
Relevant Knowledge & Experience	• Track record of working well within a team. • Experience of working in a demanding customer based environment	• Previous experience of working within a factory environment or on a production line • Previous experience working within a BRC accredited environment
Skills & Competencies	• Ability to demonstrate good organisational skills • Flexible and hands on approach • Good communication skills • An ability to multi-task	
Circumstances	• A driven and flexible approach to work to meet the needs of the business and the role. • Work well under pressure to maintain deadlines • Ability to deal with the physical demands of the role	