

JOB SPECIFICATION



Job title	NPD Technologist
Salary	£26,000 DOE
Department	Product Development
Reports to	Product Development Manager

Position Summary

Main job functions (Note: In addition to these functions employees are required to carry out such other duties as may reasonably be required and deemed within their capability.)

As part of the Product Development team you will be responsible for the successful development and control of all new and existing products, ensuring that they are produced within the appropriate regulatory environment and to customer and company specifications.

Job Location

Based at our facility in Castlewellan however travel will be required occasionally to visit customers at other locations.

Main Duties

Duties/responsibilities		
You will assist the NPD Manager in the development, testing and production launch of new products within TS Foods.		
You will assist the NPD Manager in the re-formulation of current products and assessment of alternative materials.		
You will be expected to be a supportive member of the Technical department providing NPD support to Production during trials and production commissioning.		
This role will involve the entire NPD process from concept to launch and you will be accountable to the NPD Manager regarding NPD process inputs.		
Work with the NPD Manager in responding effectively and satisfactorily to customer briefs to develop innovative yet viable product ranges and with customer presentations ensuring all relevant paperwork is completed.		
Preparation & Cooking of Products for Internal Tasting Sessions.		
Conduct regular, routine taste panels for both standard products & competitor products. And document taste panels in line with Company procedures.		

Supporting & cooking for customer presentations.		
Preparation & make up of recipes in the kitchen within strict recipe specifications.		
Assisting in Pack Copy Information: Completing Cooking Instructions, Shelf Life Samples etc.		
Following the NPD Process so all due diligence is met.		
Eliminate unnecessary cost and wastage of food through appropriate time management, planning and preparation.		
Liaising with Technical department on all issues regarding product consistency, safety, quality & legality.		
Contribute in all areas where necessary to ensure the continued smooth running of TS Foods.		
Ensure excellent housekeeping at all times.		
Comply with all health & safety legislation regarding food hygiene and safe working practices.		
Any other duties as requested by the NPD Manager that is deemed to be within your capability.		

Skills, Qualifications, Competence Level

Qualifications/education required

Essential:

- GCSE level of education; 5 pass grades (A – C) or equivalent.
- Clean UK/EU driving licence and access to a car for transport is a requirement for this position.

Desirable:

- Degree or HNC/D in a food related discipline
- Holds or currently working towards a Food Safety & Hygiene qualification (Level 2 and or 3) or equivalent.

Experience required

Essential:

- It's expected that to be fully effective in this role you will already be able to demonstrate experience in the food industry.
- Experience of working in a demanding customer based environment.
- A driven and flexible approach to work to meet the needs of the business and the role is essential.
- Track record of working well within a team environment

Desirable:

- An understanding and appreciation of health and safety guidelines and development procedures.
- Experience in a new product development environment.
- Working within technical specifications to deliver top quality products.
- Previous experience of working within a BRC accredited environment.
- Ability to effectively plan and organise in a busy production environment.

Specialist training required

Desirable:

- Experience working with HACCP & BRC or equivalent is desirable.
- Training accreditation in Food Safety & Hygiene is advantageous.

Particular aptitude/skill required

Essential:

- You will be passionate about food with an understanding of the current market place
- The ability to be self-motivated and engage effectively with the business, its customers & suppliers and all Managers and employees.
- Numerate with excellent attention to detail when completing documentation
- Excellent communications skills and confident communicator with a very good level of English in order to deal effectively with both internal and external customers and the ability to deal with people face to face at various levels.
- A proficient knowledge of computers i.e. Microsoft Excel/ Word/ Access and have the ability to type letters, emails labels on behalf of the NPD department; to maintain product progress records.
- Excellent time management skills with a proactive approach.

Agreed

Date

Authorised

Reviewed on

We are an Equal Opportunities Employer, committed to ensuring that no job applicant is treated less favourably on the grounds of their religious belief or political opinion, sex, sexual orientation, gender reassignment, marital status, age, disability, colour, race or ethnic origin. All eligible persons have equal opportunity for employment and advancement on the basis of their ability, qualifications and aptitude.